

INE

KANSAS SECRETARY OF STATE
Certificate of Interest Exchange
All Businesses

INSTRUCTIONS FOR FILING CERTIFICATE OF INTEREST EXCHANGE

**SUBMIT THE DOCUMENTS
WITHOUT THIS PAGE**

Note: All documents filed by the Secretary of State's office are considered public record and may be viewable online.

How to complete the Certificate of Interest Exchange:

This certificate provides public notice of an interest exchange, a transaction in which one business acquires ownership interests in another business without merging. Both businesses continue to exist independently. Do not use this certificate for a merger, which is a process in which two or more businesses combine into a single surviving business.

Each of the numbered instructions below corresponds to a section on the form.

Sections 1-4 must correspond to the business that is being acquired:

1. List the acquired business's ID number issued by the Kansas Secretary of State (This is not a tax ID number). ID numbers may be found by clicking on our website at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.
2. Provide the complete legal business name of the acquired business, including words of formation (e.g., LLC, LLP, Corp., etc.)
3. Select the business type of the acquired business. The type may be viewed on our website at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.
4. Provide the acquired business's domestic state (e.g., Kansas, Missouri, etc.)

Sections 5-8 must correspond to the business that is acquiring the interest of the business named in section 2:

5. List the acquiring business's ID number issued by the Kansas Secretary of State (This is not a tax ID number). ID numbers may be found by clicking on our website at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.
6. Provide the complete legal business name of the acquiring business, including words of formation (e.g., LLC, LLP, Corp., etc.)
7. Select the business type of acquiring business. The type may be viewed on our website at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.
8. Provide the acquiring business's domestic state (e.g., Kansas, Missouri, etc.)
9. For the date the certificate will take effect with the Secretary of State's Office, select either upon filing, or select future effective date and provide a date the certificate will take effect. This date may not be greater than 90 days from the date the Secretary of State's Office files the certificate.
10. Provide any amendment to the acquired business's formation document as part of the agreement of interest exchange.
11. An authorized person on behalf of the acquired business must sign.



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Fee Schedule

Certificate of Interest Exchange

The filing fee for the Certificate of Interest Exchange is as follows:

All Businesses paper filing:..... \$75

Mail to:

Kansas Secretary of State
Docking State Office Building
915 SW Harrison Street
Topeka KS 66612

Checks and credit/debit cards are accepted for payment. Make checks payable to the Kansas Secretary of State. Once processing the Certificate of Interest Exchange is completed, a certified copy of the Certificate of Interest Exchange will be mailed to the address of the sender.

CREDIT/DEBIT CARD COVER PAGE

ONLY INCLUDE **ONE** CREDIT/DEBIT CARD COVER PAGE
WHEN SUBMITTING MULTIPLE DOCUMENTS.

THE CREDIT/DEBIT CARD CAN BE CHARGED FOR ALL FEES DUE.

Note: The credit/debit card information will be destroyed upon the filing of the document.

Contact Information

Contact Person

Direct Phone Number for Contact Person

Payment Information

Name on Card

Credit/Debit Card Number

Expiration Date (MM/YY)

CVV (3 or 4 digit security code on back of card)

Billing Zip Code



KANSAS SECRETARY OF STATE
Certificate of Interest Exchange
All Businesses



Kansas Secretary of State
 Docking State Office Building
 915 SW Harrison Street
 Topeka, KS 66612

(785) 296-4564
 kssos@ks.gov
 https://sos.ks.gov

Acquired Business (giving up ownership)

1. Business ID/file number:
 Kansas Secretary of State issued file number.

2. Name of business:
 Must match name on record with the Kansas Secretary of State.

3. Type of business:

<input type="checkbox"/> For-Profit Corporation	<input type="checkbox"/> Limited Liability Company
<input type="checkbox"/> Not-for-Profit Corporation	<input type="checkbox"/> Limited Liability Partnership
<input type="checkbox"/> General Partnership	<input type="checkbox"/> Limited Partnership
<input type="checkbox"/> Business Trust	

4. State or country of organization:

Acquiring Business (taking over ownership)

5. Business ID/file number:
 Kansas Secretary of State issued file number.

6. Name of business:

7. Type of business:

<input type="checkbox"/> For-Profit Corporation	<input type="checkbox"/> Limited Liability Company
<input type="checkbox"/> Not-for-Profit Corporation	<input type="checkbox"/> Limited Liability Partnership
<input type="checkbox"/> General Partnership	<input type="checkbox"/> Limited Partnership
<input type="checkbox"/> Business Trust	

8. State or country of organization:

9. Effective date:

If future date is chosen, must be within 90 of filing.

Upon filing

OR

Future effective date:

Month

Day

Year

This interest exchange was approved by the acquired business in accordance with K.S.A. 17-78-301 through 17-78-306 and amendments thereto. If the acquired business is a foreign (non-Kansas), the interest exchange was approved in accordance with the laws of the acquired business's state or country of origin.

10. Other amendments to the formation document as part of the agreement of interest exchange (if any):

11. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.

Signature of Authorized Person representing the acquired business

X