DPA

KANSAS SECRETARY OF STATE
Articles of Incorporation
Domestic (Kansas) Professional Association

INSTRUCTIONS FOR FILING ARTICLES OF INCORPORATION

SUBMIT THE DOCUMENTS WITHOUT THIS PAGE

Note: All documents filed by the Secretary of State's office are considered public record and may be viewable online.

How to complete the Articles of Incorporation for a domestic (Kansas) Professional Association:

Before proceeding, pursuant to K.S.A. 17-2709, an original certificate that is issued by a Kansas regulatory board must be provided for each professional service to be practiced by an incorporator of the professional association with the articles of incorporation. An original certificate will indicate who the incorporators are that are licensed to practice that professional service and will indicate that the business name was approved by the board. **A copy of the license cannot be used in lieu of the original certificate.**

Each of the numbered instructions below corresponds to a section on the form.

1. Indicate that the business will be either for-profit or not-for-profit.

2. Provide the name of the corporation. All professional associations must contain a word of formation at the end of the name. Pursuant to K.S.A. 17-2711, that word must be one of the following:

   CHARTERED, PROFESSIONAL ASSOCIATION, P.A., OR PA.

   The corporation's name must match identically to the name approved by the Kansas regulatory board within the certificate.

   Check to see if the name of the covered business is in use by any other business already registered with our office online at https://www.sos.ks.gov/eforms/BusinessEntity/NameAvailability.aspx.

   If the name is currently in use, a Consent to Use of Similar Business Name must be submitted with the formation document.

   Consent to Use of Similar Business Name: Pursuant to K.S.A. 17-7918, the business may submit a Consent to Use of Similar Business name (Form CN), completed by the business registered with the Secretary of State's office, found at https://www.sos.ks.gov/forms/business_services/CN.pdf.

3. Provide the name of the resident agent.

   Resident agent: This must be either an individual, a business registered in Kansas, or the business itself who will receive any legal documents (i.e. subpoenas, court orders, summons, etc.) for the business named in section 2. If the resident agent is a business, search for the legal name of the business at https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx.

4. Provide the registered office for the resident agent.

   Registered office: Must be an address in Kansas where the resident agent may be regularly present. The address must include the building number, street, city, state, and zip code. This can't be a PO box.

5. Provide the corporation's purpose statement. This statement is a general indication as to the nature of business of the business. Within the purpose statement, each professional service that will be rendered by the incorporators must be stated and must match to a professional service stated within the certificate from a Kansas regulatory board.

6a. Provide a response indicating either that the business will be a stock corporation or a nonstock corporation.

6b. If the corporation is a stock corporation as indicated in section 6a, the total number of shares and the par value of those shares are required. If there are multiple classes of stock, each class must be indicated with the total number of shares and the par value.

7. Provide the names and postal addresses of each of the incorporators. Each of the names of the incorporators must match to the name of a licensee on a certificate issued by the Kansas regulatory board and must sign in section 9.

8. If the power of the incorporator(s) is to cease upon the filing of the articles of incorporation, then the names and addresses of the directors must be provided. Otherwise, leave this section blank.

9. Each of the incorporators named in section 8 must sign.

Please continue to next page.

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Fee Schedule

Articles of Incorporation

The filing fee for the Articles of Incorporation is as follows:

For-profit Professional Association paper filing:.....$90
Not-for-profit Professional Association paper filing:.....$20

Mail to:

Kansas Secretary of State
Docking State Office Building
915 SW Harrison Street
Topeka KS 66612

Checks and credit/debit cards are accepted for payment. Make checks payable to the Kansas Secretary of State. Once processing the Articles of Incorporation are completed, a certified copy of the Articles of Incorporation will be mailed to the address of the sender.

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Kansas Attorney General Notice

Effective July 1, 2025, it is required for businesses or individuals owning or acquiring any interest in real property located within 100 miles of the boundary of any military installation located in Kansas, Nebraska, Colorado, Oklahoma, Iowa, and Texas to register said interest with the Kansas Attorney General's Office.

The following are subject to this requirement:

The government, any political party or subdivision, any corporate entity, any agent, or any citizen of the following:

- People's Republic of China (including the Hong Kong special administrative region)
- Republic of Cuba
- Islamic Republic of Iran
- Democratic People's Republic of Korea
- Russian Federation
- Bolivarian Republic of Venezuela
- Any organization that is designated as a foreign terrorist organization

This includes any individual having a controlling interest in any company formed for the purpose of holding interest in real property on behalf of any of the foregoing.

Any of the above businesses or individuals owning an interest in real property described above must submit the Foreign Principal Real Property Interest Registration Form found on the Attorney General's website at https://www.ag.ks.gov to the Kansas Attorney General on or before 90 days of either registering with the Kansas Secretary of State or upon acquisition of the real property.

Contact for Questions:

Kansas Attorney General
Public Protection Division
(785) 296-3751
cprotect@ag.ks.gov

Please proceed to form.

CREDIT/DEBIT CARD COVER PAGE

ONLY INCLUDE **ONE** CREDIT/DEBIT CARD COVER PAGE
WHEN SUBMITTING MULTIPLE DOCUMENTS.

THE CREDIT/DEBIT CARD CAN BE CHARGED FOR ALL FEES DUE.

Note: The credit/debit card information will be destroyed upon the filing of the document.

Contact Information

Contact Person

Direct Phone Number for Contact Person

Payment Information

Name on Card

Credit/Debit Card Number

Expiration Date (MM/YY)

CVV **(3 or 4 digit security code on back of card)**

Billing Zip Code

DPA

KANSAS SECRETARY OF STATE

Articles of Incorporation Domestic (Kansas) Professional Association

Kansas Secretary of State
Docking State Office Building
915 SW Harrison Street
Topeka, KS 66612

(785) 296-4564
kssos@ks.gov
https://sos.ks.gov

Print | Reset

Please complete the form, print, sign and mail to the Kansas Secretary of State with the filing fee. Selecting 'Print' will print the form and 'Reset' will clear the entire form.

Attached is the original certificate issued by a Kansas regulatory board for each professional service name within the purpose statement in section 5. The original certificate will name each of the incorporators who are duly licensed to practice the professional service and indicate that the Kansas board has approved the business name.

1. Indicate type of professional association:

☐ **For-profit profession association** (fee $90)

☐ **Not-for-profit professional association** (fee $20)

2. Name of corporation:

Include word of formation. See instructions for allowed words.

Do not include DBA, fictitious, assumed, or trade names)

3. Name of resident agent:

Must be an individual, the business named in section 2, or a business already registered with our office. **Do not leave blank.**

If naming a business registered with the Kansas Secretary of State as the resident agent, that business must match identically to the name on file.

4. Registered office in Kansas for the resident agent:

Must be a street, rural route, or highway. **A PO box is unacceptable.**

Street Address **(A PO Box is unacceptable)**

City | State **KS** | Zip

5. Nature of professional association's business or purpose:

Must include each of the professional services to be practiced under the professional association.

A certificate from a Kansas regulatory board must be attached for each professional service named.

6a. Will this corporation have the authority to issue capital stock?

☐ Yes (Continue with 6b) ☐ No (Continue with 7)

K.S.A. 17-6002, 17-2709
Rev. 1/23/26 tc

Please continue to next page.

6b. If authorized to issue stock, indicate the number of shares authorized:

Shares	Class	Par Value /ea.
Shares	Class	Par Value /ea.
Shares	Class	Without Nominal or Par Value
Shares	Class	Without Nominal or Par Value

7. Name and mailing address of each incorporator:

The name of each incorporator must match to a name provided within an accompanying Kansas regulatory board certificate.

Each incorporator must sign in section 9.

Do not leave blank.

If additional space is needed, please provide attachment.

Name			
Address			
City	State	Zip	Country

Name			
Address			
City	State	Zip	Country

8. Name and mailing address of each member of board of directors:

This must be completed if incorporator's power terminates once document is filed.

If additional space is needed, please provide attachment.

Name			
Address			
City	State	Zip	Country

Name			
Address			
City	State	Zip	Country

9. I/We declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.

(Signatures must correspond to names of incorporators listed in section 7.)

Signature of Incorporator

X

Signature of Incorporator

X

Please review to ensure completion.