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KANSAS SECRETARY OF STATE  
**Corrected Document**

The following form **must be complete** and accompanied by **the correct filing fee** or the document will **not** be accepted for filing.

# GENERAL FILING INSTRUCTIONS

<ul style="list-style-type: none"> <li>■ <b>Filing fee</b></li> </ul>	<p>Submit this form with the entire corrected document and the filing fee appropriate to the document being corrected.</p>
<ul style="list-style-type: none"> <li>■ <b>Payment</b></li> </ul>	<p>Please submit payment by check, money order, or credit card. Checks and money orders need to be made payable to the Secretary of State. Forms received without the appropriate fee will not be accepted for filing. <b>Please do not send cash.</b></p> <p><b>NOTICE: There is a \$25 service fee for all returned checks.</b></p> <p>Visa, MasterCard, Discover, and American Express are accepted. To use a credit card, please provide the following information:</p> <p><b>Credit card number</b> _____</p> <p><b>Billing zip code</b> _____ <b>Expiration date</b> _____</p>
<ul style="list-style-type: none"> <li>■ <b>Daytime phone and contact person</b></li> </ul>	<p>_____</p>
<ul style="list-style-type: none"> <li>■ <b>Fax filing available</b></li> </ul>	<p>Documents may be fax filed for a processing fee of <b>\$20 in addition</b> to the normal filing fee. Include contact name, daytime phone number, credit card number, credit card expiration date and billing zip code.</p> <p>Fax documents and payment information to <b>Business Services, 785-296-4570</b>. Faxed documents that are without errors and received prior to 4:00 p.m. CT will receive that day's file date. Faxed documents received after 4:00 pm CT cannot be guaranteed to receive that day's filing date.</p> <p>Filed documents will be returned by mail. You may request a file-stamped copy be faxed for an additional \$1 per page. Fax filing does not guarantee same day return faxing.</p>
<ul style="list-style-type: none"> <li>■ <b>No duplicate copies</b></li> </ul>	<p>Please do not send duplicate copies of your document. The original is processed, and returned to you by mail.</p>
<ul style="list-style-type: none"> <li>■ <b>No email</b></li> </ul>	<p>Filings are not accepted by email.</p>
<ul style="list-style-type: none"> <li>■ <b>No filing by phone</b></li> </ul>	<p>No documents or reports can be filed with our office by phone.</p>
<ul style="list-style-type: none"> <li>■ <b>Public information</b></li> </ul>	<p>All documents filed with our office are available to the public and may be viewed online without cost. Please consider this when providing information on our forms. Instructions and payment information are shredded after use.</p>

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Topeka, KS 66612-1594

(785) 296-4564  
kssos@ks.gov  
sos.ks.gov

For-Profit 53-20  
Not-For-Profit 53-21  
THIS SPACE FOR OFFICE USE ONLY.

**1. Business entity ID/file number:**

[Empty box for Business entity ID/file number]

**2. Name of covered entity:**

Must match name on record with the Secretary of State.

[Empty box for Name of covered entity]

**3a. Specify the document to be corrected:**

[Empty box for Specify the document to be corrected]

**3b. Date the erroneous document was filed with Kansas Secretary of State:**

Month	Day	Year
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**3c. The inaccuracy needing correcting:**

[Empty box for The inaccuracy needing correcting]

**4. Attach the entire document in its corrected form.**

**5. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.**

Signature of Authorized Person

Name of Signer (Printed or Typed)

X

**Please note that information provided on documents filed with the Secretary of State is public record that is subject to public access and disclosure (per K.S.A. 45-215 through K.S.A. 45-223).**