

CD

KANSAS SECRETARY OF STATE
**Certificate of Domestication to Become
a Domestic (Kansas) Insurance
Corporation**

**INSTRUCTIONS FOR FILING
CERTIFICATE OF
DOMESTICATION**

**SUBMIT THE DOCUMENTS
WITHOUT THIS PAGE**

Note: All documents filed by the Secretary of State's office are considered public record and may be viewable online.

How to complete the Certificate of Domestication for an insurance corporation:

The Certificate of Domestication must be submitted with Restated Articles of Incorporation that are compliant with K.S.A. 17-6605. The Certificate of Domestication and the Restated Articles of Incorporation must be approved by the Kansas Department of Insurance.

Each of the numbered instructions below corresponds to a section on the form.

1. Provide the complete legal insurance corporation's name. This name must match identically to the name as stated within the Restated Articles of Incorporation.
2. Provide the insurance corporation's current domestic state prior to the domestication (i.e. Colorado, Missouri, etc.)
3. The principal place of business address must be a physical address in Kansas where the insurance corporation may regularly be reached. This cannot be a PO box.
4. The date must be the month, day, and year that the insurance corporation first registered in the state indicated in section 2. This date must match identically with the date provided in the Restated Articles of Incorporation
5. Provide the name of the resident agent.

Resident agent: This must be either an individual, a business registered in Kansas, or the business itself who will receive any legal documents (i.e. subpoenas, court orders, summons, etc.) for the business named in section 1. If the resident agent is a business, search for the legal name of the business at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.

6. Provide the registered office for the resident agent:

Registered office: Must be an address in Kansas where the resident agent may be regularly present. The address must include the building number, street, city, state, and zip code. This cannot be a PO box.

7. Prior to submission, the Certificate must be signed by an authorized person on behalf of the insurance corporation resulting from the domestication.

Fee Schedule

Certificate of Domestication

The filing fee for the Certificate of Domestication is as follows:

Insurance Corporation paper filing:
Restated Articles of Incorporation + CD = \$110

Filing Online

Online filing is not currently available.

Mail to:

Kansas Secretary of State
Docking State Office Building
915 SW Harrison Street
Topeka KS 66612

Submit both the Certificate of Domestication and the Restated Articles of Incorporation together with the filing fees. Both checks and credit/debit cards are accepted for payment. Make checks payable to the Kansas Secretary of State.

Once processing the Certificate of Domestication is completed, a certified copy of the Certificate of Domestication will be mailed to the address of the sender.

CREDIT/DEBIT CARD COVER PAGE

ONLY INCLUDE **ONE** CREDIT/DEBIT CARD COVER PAGE
WHEN SUBMITTING MULTIPLE DOCUMENTS.

THE CREDIT/DEBIT CARD CAN BE CHARGED FOR ALL FEES DUE.

Note: The credit/debit card information will be destroyed upon the filing of the document.

Contact Information

Contact Person

Direct Phone Number for Contact Person

Payment Information

Name on Card

Credit/Debit Card Number

Expiration Date (MM/YY)

CVV (3 or 4 digit security code on back of card)

Billing Zip Code

CD

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Kansas Secretary of State
 Docking State Office Building
 915 SW Harrison Street
 Topeka, KS 66612

(785) 296-4564
 kssos@ks.gov
 https://sos.ks.gov

1. Name of insurance corporation:

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2. Domestic state of incorporation before domestication:

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3. Principal place of business in Kansas:

Must be a street, rural route, or highway. A PO box is unacceptable.

Street Address		
City	State KS	Zip

4. Date of original incorporation:

Month	Day	Year
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5. Name of resident agent:

Must be an individual, the business named in section 1, or a business already registered with the Kansas Secretary of State. **Do not leave blank.**

If naming a business registered with the Kansas Secretary of State as the resident agent, that business must match identically to the name on file.

6. Registered office in Kansas for the resident agent:

Must be a street, rural route or highway. **A PO box is unacceptable.**

Street Address (A PO box is unacceptable)		
City	State KS	Zip

The insurance corporation is domesticating to the state of Kansas. Included with this certificate are restated articles of incorporation. The domestication was approved by the Kansas Department of Insurance.

7. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.

Signature of Authorized Person for the Domesticating Insurance Corporation

X