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KANSAS SECRETARY OF STATE
**Resolution of Withdrawal
Domestic (Kansas) and Foreign
(non-Kansas) Business Trust**

INSTRUCTIONS FOR FILING RESOLUTION OF WITHDRAWAL

**SUBMIT THE DOCUMENTS
WITHOUT THIS PAGE**

Note: All documents filed by the Secretary of State's office are considered public record and may be viewable online.

How to complete the Resolution of Withdrawal for a business trust:

The business's status must be either in good standing or showing as registered. Businesses in a forfeited status must first reinstate to file a resolution of withdrawal. Check the status of the business online at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.

More information on reinstating can be found online at <https://www.sos.ks.gov/businesses/reinstate-a-business.html>.

The Resolution of Withdrawal must be submitted with a certified copy of the resolution duly adopted by its trustees declaring its intention to withdraw.

Each of the numbered instructions below corresponds to a section on the form.

1. List the business's ID number issued by the Kansas Secretary of State (This is not a tax ID number). ID numbers may be found online at <https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>.
2. Provide the complete legal business name.
3. An authorized person on behalf of the business must sign.

Fee Schedule

Resolution of Withdrawal

The filing fee for the resolution of withdrawal is as follows:

Business Trust paper filing:.....\$35

Mail to:

Kansas Secretary of State
Memorial Hall, 1st Floor
120 SW 10th Avenue
Topeka KS 66612

Checks and credit/debit cards are accepted for payment. Make checks payable to the Kansas Secretary of State. Once processing the resolution of withdrawal and certified copy of the resolution, a certified copy of the resolution of withdrawal and certified copy of the resolution will be mailed to the address of the sender.

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**COVER PAGE
RESOLUTION OF WITHDRAWAL**

Note: The credit/debit card information will be destroyed upon the filing of the document.

Contact Information

Contact Person

Direct Phone Number for Contact Person

Payment Information

Credit/Debit Card Number

Expiration Date

Billing Zip Code

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**Kansas Office of the Secretary of State:**

Memorial Hall, 1st Floor (785) 296-4564
120 S.W. 10th Avenue kssos@sos.ks.gov
Topeka, KS 66612-1594 https://sos.ks.gov

Note: The status of the business must be either in good standing or registered. Businesses in a forfeited status must first reinstate before submitting this document. See instructions for details.

1. Business ID/file number:

Kansas Secretary of State
issued file number.

2. Name of business trust:

Must match name on record with
the Kansas Secretary of State.

The above-named business trust surrenders its authority to transact business in the state of Kansas and withdraws from the state of Kansas.

The undersigned is an officer or trustee of the business trust and he/she certifies that the attached resolution is a true and correct copy of the resolution adopted by the Board of Trustees and that he/she is authorized by the board to file this resolution with the Secretary of State.

3. I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct.

Signature of Authorized Person

Name of Signer (Printed or typed)

X