

BR
53-04

KANSAS SECRETARY OF STATE
**Business Trust Resolution
of Withdrawal**
Instructions

Kansas Office of the Secretary of State:

Memorial Hall, 1st Floor (785) 296-4564
120 S.W. 10th Avenue kssos@sos.ks.gov
Topeka, KS 66612-1594 www.sos.ks.gov

The following form **must be complete** and accompanied by **the correct filing fee** or the document will **not** be accepted for filing.

Save time and money by filing your forms online at **www.sos.ks.gov**. There, you can also stay up-to-date on your organization's status, annual report due date, and contact addresses.

Filing fee

The filing fee for this document is **\$35**.

Payment

Please submit payment by check, money order, or credit card. Checks and money orders need to be made payable to the Secretary of State. Forms received without the appropriate fee will not be accepted for filing. **Please do not send cash.**

Visa, MasterCard, Discover, and American Express are accepted. To use a credit card, please provide the following information:

Credit card number _____

Billing zip code _____ **Expiration date** _____

NOTICE: There is a \$25 service fee for all returned checks.

Daytime phone and contact person

Fax filing available

Documents may be fax filed for a processing fee of **\$20 in addition** to the normal filing fee. Include contact name, daytime phone number, credit card number, credit card expiration date and billing zip code.

Fax documents and payment information to **Business Services, 785-296-4570**. Faxed documents that are without errors and received prior to 4:00 p.m. CT will receive that day's file date. Faxed documents received after 4:00 pm CT cannot be guaranteed to receive that day's filing date.

Filed documents will be returned by mail. You may request a file-stamped copy be faxed for an additional \$1 per page. Fax filing does not guarantee same day return faxing.

Submission

If this form is submitted after the close of the entity's tax year, an annual report and fee must be submitted along with or prior to cancellation. If the entity has forfeited, it must reinstate before withdrawal.

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If the fiscal year end has passed, the annual report must be filed before the dissolution can be filed.

THIS SPACE FOR OFFICE USE ONLY.

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1. Business entity ID number

Not Federal Employer ID Number (FEIN).

2. Name of business trust

Must match name on record with Secretary of State.

3. The above-named business trust surrenders its authority to transact business in the state of Kansas and withdraws from the state of Kansas.

4. The undersigned is an officer or trustee of the business trust and he/she certifies that the foregoing resolution is a true and correct copy of the resolution adopted by the Board of Trustees and that he/she is authorized by the board to file this resolution with the Secretary of State.

5. I declare under penalty of perjury under the laws of the state of Kansas that the foregoing is true and correct, and that I have remitted the required fee.

Signature of Officer/Trustee

Month

Day

Year

X

Name of Signer (Printed or typed)