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**KANSAS SECRETARY OF STATE
Paper Records Access Request**

Memorial Hall, 1st Floor (785) 296-4564
120 S.W. 10th Avenue kora@ks.gov
Topeka, KS 66612-1594 https://sos.kansas.gov

THIS SPACE FOR OFFICE USE ONLY.

Contact information

Name	Address		
City	State	Zip	
Phone Number	Email Address		

RECORDS REQUEST: Please provide a specific description of the records you want to inspect or copy.

NOTICE

K.S.A. 45-230 prohibits using names and addresses derived from public records for certain commercial purposes. This includes using public records to sell property or services. Persons are also prohibited from obtaining public records with the intention of making the records available to a third party for such purposes. Violation of this law is a civil offense punishable by fine. Violations will be referred to the attorney general or district attorney for prosecution.

The undersigned hereby requests access to the records described above and certifies that the information obtained from the records will not be used for a prohibited purpose.

Sign below to request a record under the Open Records Act, K.S.A. 45-215 *et seq.*, and to indicate your understanding of the conditions outlined above.

Signature of Applicant	Month	Day	Year
X			

Please return to: Secretary of State, Attn: Legal Counsel, Memorial Hall, 1st Floor, 120 S.W. 10th Avenue, Topeka, KS 66612-1594
For more information: kora@ks.gov, (785) 296-4564