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53-41

KANSAS SECRETARY OF STATE
**Business Entity Mailing
Address Update**
Instructions

Memorial Hall, 1st Floor
120 S.W. 10th Avenue
Topeka, KS 66612-1594

(785) 296-4564
kssos@ks.gov
www.sos.ks.gov

The following form **must be complete** and accompanied by the **correct filing fee** or the document will **not** be accepted for filing.

Save time and money by filing your forms online at **www.sos.ks.gov**. There, you can also stay up-to-date on your organization's status, annual report due date, and contact addresses.

Filing fee

No filing fee is required to submit this document

Registered office

Please note this will **not** change your registered office address currently on file. To update your registered office, visit www.sos.ks.gov to file the registered office change electronically or obtain a paper form.

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THIS SPACE FOR OFFICE USE ONLY.

Instructions: All information must be completed or this document will not be accepted for filing.

1. Business entity ID number

This is not the Federal Employer ID Number (FEIN)

2. Name of business entity

Name must match the name on record with the Secretary of State's office

3. New mailing address

Address will be used to send official mail from the Secretary of State's Office.

Attention Name

Address

City

State

Zip

Country

Signature of Authorized Person

Month

Day

Year

Name of Signer (printed or typed)

Title of Signer

Phone Number